

### DESIGNATED FAMILY/SUPPORT PERSON

- Up to two (2) Designated Family/Support Persons (DFSP) per resident as appointed by the resident or their legal agent
- Must be aged 18+ (or in rare cases 16+)
- Resident or DFSP may identify a temporary replacement if DFSP is unable to perform their role for a period of time (not intended to change often)

### Health Assessment Screening

- All visitors must pass the Health Assessment Screening including having their temperature taken before entering the site
- Visitors must provide name and contact information for contact tracing purposes
- Visitors must immediately notify the site if any symptoms arise during their visit, or within 14 days of visiting the site
- Visitors must immediately notify the site if they have close contact with anyone suspected or confirmed to have COVID-19
- Visitors are recommended to undergo regular voluntary asymptomatic testing

### Compliance

- Visitors must follow all BSF Safe Visiting practices and instructions given by staff
- Entry may be refused, visitors asked to leave, visitation privileges restricted and/or isolation precautions for residents enacted if there is reason to believe a person is not following Safe Visiting responsibilities

### Visit Schedule

- Visiting hours are 10 a.m. - 8 p.m. daily (or as determined by the site based on site-specific circumstances)
- Residents or DFSP must contact the site to coordinate the time of their visit, preferably 48-hours but at least 24-hours before visit
- DFSP are encouraged to set a standing schedule (that is consistent week after week), so they do not need to call beforehand for each visit

### Pets

- One animal is permitted during indoor visits in resident's rooms (maintain physical distance and no interaction with others while onsite).

### Location

- If the resident resides in a private room, visits will occur in the resident suite
- If the resident shares a room with a roommate, it will require an agreement between both residents to permit visiting in the shared room – if not agreed to by both residents, BSF will provide an alternate shared space designated for visiting
- Shared indoor visitation spaces must be booked in advance to manage maximum capacity and allow for physical-distancing
- DFSP must only visit with the resident(s) they are supporting and maintain physical distancing between all other people on-site
- No stopping or visiting is permitted in indoor common areas or public lounges
- DFSP may support residents to spend time outdoors in designated common areas on-site or Community Walks beyond the property

### Personal Protective Equipment (PPE)

- Visitors must wear masks provided by the site
- Visitors may only remove masks while in resident's private rooms if physical distancing is maintained
- Additional PPE, and instructions for safe use of PPE, will be provided as required

### Safe Physical Touch

- Safe physical touch with residents is permitted only while wearing masks and practicing hand hygiene (refer to BSF *Safe Visiting Policy*)
- **Low risk** visitors may engage in safe physical touch with resident
- **Medium risk** visitors may engage in safe physical touch if resident accepts the risk
- **High risk** visitors are not recommended physical touch unless providing direct resident care and wearing PPE
- Stop close contact and inform staff if residents/visitors become symptomatic

### Food/Gifts/Items/Laundry

- DFSP are permitted to bring homemade or purchased food, gifts or other items
- Items brought into the site must be disinfected upon entry or may be quarantined

## Designated Family/Support Visitor Check List & Procedures

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### Before Your Visit:

- Check that the resident or legal agent has designated you as a visitor for indoor visits. Ensure the designated family/support person(s) has been confirmed with reception at least 48 hours prior to first visitation.
- Speak with the resident about the date/time they would like you to come.
- Notify reception of your upcoming visit or your standing visit schedule preferably 48-hours in advance, but at least 24-hours in advance of visiting. If you have a standing schedule you do not need to confirm every visit once the schedule is in place. If you do not have a standing schedule confirmed with the Manor, or you plan to visit at an alternate time outside of your confirmed standing schedule, notify the Manor at least 24 hours prior to visit.
- Ensure you have read and are familiar with the BSF *Safe Visiting Policy* and *Practice Guidelines*.

### On the Day of Your Visit:

- Assess your health to ensure you are feeling well and not experiencing any symptoms (fever, cough, shortness of breath, sore throat, runny nose, generally feeling unwell).
- Review and understand the 'Risk of Unknown Exposure' to you and your loved one.
- Bring a pen to complete the required paperwork, including screening and sign-in/out process.
- Bring photo identification for verification upon reporting for screening.

### When You Arrive:

- Complete hand hygiene and sanitize your high touch items and any food containers or other items you are bringing into the site.
- Put on mask provided by BSF.
- Complete Health Assessment Screening including have your temperature taken.
- Sign-in at the 'Visitor Sign-in Log' including providing contact information (for contact tracing).
- Go directly to the resident suite or designated visiting space as directed by staff.
- Remain in the resident suite or designated visiting space for the duration of your visit and do not stop or visit in any common spaces.
- Maintain physical distance of 6 feet from all other residents, staff, and other visitors for the duration of your visit.
- Complete hand-hygiene often throughout your visit.

### When You Leave:

- Complete hand hygiene and continue to wear mask when leaving the resident room or designated visiting area.
- Proceed directly to the exit and do not stop in common areas.
- Sign-out at reception as you exit the building.
- Remove and discard of mask in designated area.
- Complete hand hygiene upon exiting the building.
- Immediately notify the site if any symptoms arise, or if you have close contact with anyone suspected or confirmed to have COVID-19, within 14 days of visiting the site.